

PASSAIC ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING MINUTES

April 28th, 2016

6:00PM

I. Call To Order

This Regular Meeting of the Passaic Arts and Science Charter School Board of Trustees is called to order.
Time: 6:23 PM

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Passaic Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-Ledger', 'Passaic County Superintendent's Office', and 'Passaic City Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call by Board Secretary, Recep Ornek

Ozgur Dogru(President)-Voting Member	A
Tawana Wilder (Vice President)-Voting Member	P
Ismail Oral(Board Member)-Voting Member	P
Ozlem Yasar Avcioglu(Board Member)-Voting Member	A
Julian Cabrera(Board Member)- Voting Member	P
Yasemin Kunukcu(Board Member)-Voting Member	A
Mona David (Board Member)-Voting Member	P
Nihat Guvercin(CEO/Lead Person)-Non-Voting Member	A
Recep Ornek(SBA/Board Secretary) -Non-Voting Member	A
Christopher Lessard(Treasurer)-Non-Voting Member	A
Vahit Sevinc(School Director-Middle/High)-Non-Voting Member	A
Yanivis Fragozo(School Director-Interm.)-Non-Voting Member	P
Durim Memedi(School Director-Elem.)-Non-Voting Member	A

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment may address the agenda items only. Board President or designee closes the public comment session on any topic.

VI. Presentations/Recognition:

VII. CEO/Lead Person's & Administrator's Reports: Mr. Nihat Guvercin, Mr. Vehit Sevinc, Ms. Yanivis Fragozo, & Mr. Durim Memedi

<u>Grades</u>	<u>Enrollment Max Seat</u>	<u>Occupied</u>
K-2	240	234
3-5	240	236
6-9	258	257

VIII. Approval of Previous Board Meeting Minutes:

201604-01 Motion to approve the March, 2016 board meeting minutes.

MOTIONED BY	T. Wilder		SECONDED BY	J. Cabrera		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Tawana Wilder	Yasemin Kunukcu	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera	Mona David
YES		X		X		X	X
NO							
ABSTAIN							
ABSENT	X		X		X		

IX. Financial Section: Mr. Recep Ornek, Board Secretary

201604-02 **Approval of Bills:** Motion to approve the List of the Bills (Enclosure)

201604-03 **Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer reports. (Enclosure)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of March, 2016;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201604-04 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending March, 2016.

BE IT RESOLVED, by the Board of Trustees of Passaic Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2015-16 budget be affirmed and approved.

201604-05 Motion to approve current year purchases over the threshold as listed below

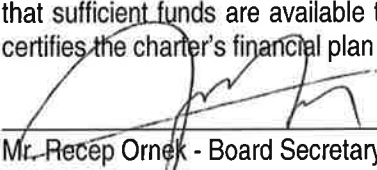
Vendor	Purchase Order Number	Purchase Order Amount
Holy Rosary Church	201604237	\$65,849.60

Certification of accounts:

a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of March, 2016, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for March, 2016 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Passaic Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.


 Mr. Recep Ornek - Board Secretary

4/28/16
 Date

Motion to Approve the Financial Section:

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201604-02 through 201604-05.

MOTIONED BY	T. Wilder		SECONDED BY	J. Cabrera		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Tawana Wilder	Yasemin Kunukcu	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera	Mona David
YES		X		X		X	X
NO							
ABSTAIN							
ABSENT	X		X		X		

X. Regular Agenda Action Items:

- 201604-06 Motion to approve the Comprehensive Equity Plan for school years 2016/17 thru 2018/19 (Enclosure)
- 201604-07 Motion to extend the Memorial Holiday Weekend to Friday, May 27th.
- 201604-08 Motion to approve to accept the proposal from Millennium Communications Group, Inc. for technological upgrades at the Middle/High Campus for the amount of \$48,509.24. This proposal is based on E-Rate Approval for the 2016/2017 school year.
- 201604-09 Motion to approve the new custodian & secretarial step salary schedule for the 2016/2017 school year with a total increase of \$12,000.00.
- 201604-10 Motion to approve the HIB report. (No Submission)
- 201604-11 Motion to approve the field trip activity requests listed below.

Program Name/Place	Date(s)	Grades/Attendees	Event Cost for School	Explanations
Fairview Lake YMCA	6/3-6/5/16	Selected 5 th Graders	\$4675 Approx. for bus, hotel, & food	Math Camp
Passaic County Comm. College	4/12, 4/14, & 4/19/16	9 th Graders	\$600 Approx. for bus	College Coaching Program
Bronx Zoo	6/1/16	3 rd Grade & Chaperones	\$1500 Approx. for bus	Science
Turtle Back Zoo, West Orange, NJ	5/25/16	Kindergarten & Chaperones	\$1400 Approx. for bus	Science
Camp Sacajawea, Farmingdale, NJ	6/3/16	Selected 2-9 th Graders & Chaperones	\$480 Approx. for bus	Social Studies
College Informational Lunch w/Senator Menendez	4/30/16	Selected 9 th Graders & Chaperones	\$320 Approx. for bus	College Coaching Program
JFK Airport, NY	5/13/16	Selected 9 th Graders & Chaperones	\$500 Approx. for bus	Students in Action
Kerosotes Showplace, Secaucus, NJ	5/5/16	Selected 6-9 th Graders & Chaperones	\$450 Approx. for bus	Resource Room
Florida Colleges	5/21-5/23/16	8 th Graders	\$350 Approx. for bus	CCP
Elementary Olympiad	5/14/16	5 th & 6 th Graders	\$420 Approx. for bus	Science
Dance Performance, NY	5/19/16	6-9 th Graders	\$240 bus	Dance

PERSONNEL/HR

201604-12 Motion to approve the new hires, re-assignment, leaves, and resignations. (Enclosure)

201604-13 Motion to approve the stipend payments and assigned positions listed. (No Submission)

201604-14 Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members listed below.

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
 RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date	Employees/Board members	Event Cost	Travel & Other Costs
				\$0.31/mile, tolls & parking if applicable

Motion to Approve the Agenda Action Items:

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201604-06 through 201604-14.

MOTIONED BY	T. Wilder		SECONDED BY	J. Cabrera		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Tawana Wilder	Yasemin Kunukcu	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera	Mona David
YES		X		X		X	X
NO							
ABSTAIN							
ABSENT	X		X		X		

XI. Executive Session.

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME:

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Tawana Wilder	Yasemin Kunukcu	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera	Mona David
YES							
NO							
ABSTAIN							
ABSENT							

Motion to return to Public Session:

TIME:

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Tawana Wilder	Yasemin Kunukcu	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera	Mona David
YES							
NO							
ABSTAIN							
ABSENT							

XII. Other Items:

XIII. Adjournment:

TIME: 6:55 PM

MOTIONED BY	J. Cabrera		SECONDED BY	M. David		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Tawana Wilder	Yasemin Kunukcu	Ismail Oral	Ozlem Y. Avcioğlu	Julian Cabrera	Mona David
YES		X		X		X	X
NO							
ABSTAIN							
ABSENT	X		X		X		