

PASSAIC ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING MINUTES

August 27th, 2015

6:00 pm

I. Call To Order

This Regular Meeting of the Passaic Arts and Science Charter School Board of Trustees is called to order.
Time: 6:12

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Passaic Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-Ledger', 'Passaic County Superintendent's Office', and 'Passaic City Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call by Board Secretary, Recep Ornek

BOARD MEMBERS	P/A
Ozgur Dogru(President)-Voting Member	A
Tawana Wilder (Vice President)-Voting Member	P
Ismail Oral(Board Member)-Voting Member	P
Ozlem Yasar Avcioglu(Board Member)-Voting Member	A
Julian Cabrera(Board Member)- Voting Member	P
Yasemin Kunukcu(Board Member)-Voting Member	P
Nihat Guvercin(CEO/Lead Person)-Non-Voting Member	P
Recep Ornek(SBA/Board Secretary) -Non-Voting Member	P
Christopher Lessard(Treasuer)-Non-Voting Member	A
Vahit Sevinc(School Director-Middle/High)-Non-Voting Member	P
Yanivis Fragozo(School Director-Interm.)-Non-Voting Member	P
Durim Memedi(School Director-Elem.)-Non-Voting Member	P

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment may address the agenda items only. Board President or designee closes the public comment session on any topic.

VI. **Presentations/Recognition:** Board Training – Confirmed date of September 26, 2015

VII. **CEO/Lead Person’s & Administrator’s Reports:** *Mr. Nihat Guvercin, Mr. Vehit Sevinc, Ms. Yanivis Fragozo,& Mr. Durim Memedi*

VIII. **Approval of Previous Board Meeting Minutes:**

201508-01 Motion to approve the July, 2015 board meeting minutes.

MOTIONED BY	Y Kunukcu		SECONDED BY	I Oral		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Tawana Wilder	Yasemin Kunukcu	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera	
YES		X	X	X		X	
NO							
ABSTAIN							
ABSENT	X				X		

IX. **Financial Section:** *Mr. Recep Ornek, Board Secretary*

201508-02 **Approval of Bills:** Motion to approve the List of the Bills. (*Enclosure*)

201508-03 **Secretary’s and Treasurer’s Reports:** Motion to approve the Board Secretary’s and Treasurer reports. (*Enclosure*)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of June, 2015;

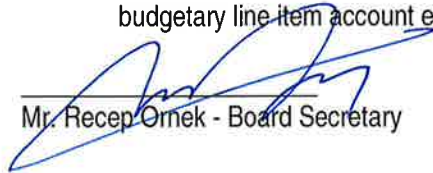
BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201508-04 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending June, 2015.

BE IT RESOLVED, by the Board of Trustees of Passaic Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2015-16 budget be affirmed and approved.

Certification of accounts:

a. **Board Secretary’s Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of June, 2015, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.


Mr. Recep Ornek - Board Secretary

9-25-15
Date

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary’s and Treasurer’s reports for June 2015 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Passaic Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter’s financial obligations for the remainder of the fiscal year, and hereby certifies the charter’s financial plan (the budget) as approved is being followed as revealed in the financial reports.

Motion to Approve the Financial Section:

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201508-01 through 201508-04.

MOTIONED BY	T Wilder		SECONDED BY	J Cabrera		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Tawana Wilder	Yasemin Kunukcu	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera	
YES		X	X	X		X	
NO							
ABSTAIN							
ABSENT	X				X		

X. Regular Agenda Action Items:

201508-05 Motion to approve the nomination of E. Arizmendi as the ABC of iLearn Schools.

201508-06 Motion to approve the nomination of Y. Fragozo as Affirmative Action Officer for iLearn Schools.

201508-07 Motion to approve the revision of the Passaic ASCS Primary School Handbook in the School Tardiness section on page 16. The following are the proposed revisions:

The consequences for repeated tardiness to school within a year are as follows:

- Each tardy - Recorded in the student record.
- 5 or more tardies – An automated email will be sent to the parent.
- 10 or more tardies – An automated email will be sent to the parent and a letter will be sent home.
- 15 or more tardies – An automated email will be sent to the parent along with a phone call to arrange an appointment to meet with school administration. A letter will be given at that time regarding the number of tardies and the meeting that took place.

201508-08 Motion to approve the acceptance of funds for the IDEA Grants

Program Name	FY 2016 - Amount
IDEA Consolidated	
Basic	\$94,643.00
Pre-School	\$3,104.00

201508-09 Motion to approve the acceptance of the following Elementary and Secondary Education Act/ No Child Left Behind (ESEA-NCLB) grant application for the Fiscal Year 2016 in the following amount

NCLB-Title I Part A	\$482,739.00
NCLB-Title II Part A	\$3,704.00
NCLB-Title III	\$12,074.00

201508-10 Motion to approve HIB report at the enclosed form. (No Submission)

201508-11 Motion to approve the field trip activity requests listed below. (No Submission)

Program Name	Date	Grades/Attendees	Event Cost for School	Submitted by/Other Explanations
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PERSONNEL/HR

201508-12 Motion to approve the new hires, re assignment, and resignations listed. (Enclosure)

201508-13 Motion to approve the stipend payments and assigned positions listed. (No Submission)

201508-14 Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members: (No Submission)

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
 RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date	Employees/Board members	Event Cost	Travel & Other Costs

Motion to Approve the Agenda Action Items:

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201508-05 through 201508-14.

MOTIONED BY	J Cabrera		SECONDED BY	I Oral		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Tawana Wilder	Yasemin Kunukcu	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera	
YES		X	X	X		X	
NO							
ABSTAIN							
ABSENT	X				X		

XI. Executive Session.

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public

- [] Matters which would constitute an unwarranted invasion of privacy
- [] Matters in which the release of information would impair a right to receive Funds from the United States Government
- [] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [] Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME:

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Tawana Wilder	Yasemin Kunukcu	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera	
YES							
NO							
ABSTAIN							
ABSENT							

Motion to return to Public Session:

TIME:

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Tawana Wilder	Yasemin Kunukcu	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera	
YES							
NO							
ABSTAIN							
ABSENT							

XII. Other Items:

XIII. Adjournment:

TIME: 6:43

MOTIONED BY	Y Kunukcu		SECONDED BY	T Wilder		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Tawana Wilder	Yasemin Kunukcu	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera	
YES		X	X	X		X	
NO							
ABSTAIN							
ABSENT	X				X		