

# PASSAIC ARTS AND SCIENCE CHARTER SCHOOL

## BOARD MEETING MINUTES

June 25<sup>th</sup>, 2015

7:00 pm

**I. Call To Order**

This Regular Meeting of the Passaic Arts and Science Charter School Board of Trustees is called to order.  
Time: 7:05

**II. Meeting Notice Announcement**

*The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Passaic Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-ledger', and the 'Passaic County Superintendent's Office'. The Board reserves the right to act on any and all agenda items.*

**III. Flag Salute**

**IV. Roll Call by Board Secretary, Recep Ornek**

<b>BOARD MEMBERS</b>	<b>P/A</b>
Ozgur Dogru-Voting Member ( Board President)	P
Jennifer A Chavenco -Voting Member (Vice President)	P
Yasemin Kunukcu-Voting Member	A
Ismail Oral-Voting Member	P
Ozlem Yasar Avcioglu-Voting Member	P
Julian Cabrera - Voting Member	A
Tawana Wilder -Voting Member	A
Nihat Guvercin-Nonvoting m.-Lead Person	P
Vahit Sevinc- Nonvoting m.-School Coordinator-Middle	A
Yanivis Fragozo-Nonvoting m.-School Coordinator-Elem.	P
Recep Ornek – Nonvoting m.-SBA/Board Secretary	P

**V. Public Comment**

*Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment may address the agenda items only. Board President or designee closes the public comment session on any topic.*

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**VI. Presentations/Recognition:**

**VII. Lead Person's Report: Mr. Nihat Guvercin and School Directors, Ms. Yanivis Fragozo, Mr. Vahit Sevinc.**

- 8TH grade graduation
- Kindergarten graduation
- Preparation for 3 campuses

**VIII. Approval of Previous Board Meeting Minutes:**

201506-01 Motion to approve the May, 2015 board meeting minutes.

MOTIONED BY	J CHAVECO		SECONDED BY	I ORAL		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES	X	X			X	X	
NO							
ABSTAIN							
ABSENT			X	X			X

**IX. Financial Section: Mr. Recep Ornek, Board Secretary**

201506-02 **Approval of Bills:** Motion to approve the List of the Bills. (*Enclosure*)

201506-03 **Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer reports. (*Enclosure*)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of May, 2015;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201506-04 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending May 2015.

BE IT RESOLVED, by the Board of Trustees of Passaic Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2014-15 budget be affirmed and approved.

**Certification of accounts:**

- a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of May 2015, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

  
 \_\_\_\_\_  
 Mr. Recep Ornek - Board Secretary

6/25/15  
 \_\_\_\_\_  
 Date

**b. Board Certification of Accounts**

RESOLVED, that after review of the Secretary's and Treasurer's reports for May 2015 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Passaic Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

**Motion to Approve the Financial Section:**

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201506-02 through 201506-04.

MOTIONED BY	J CHAVECO		SECONDED BY	I ORAL		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES	X	X			X	X	
NO							
ABSTAIN							
ABSENT			X	X			X

**X. Regular Agenda Action Items:**

201506-05 Motion to approve the submission of the NCLB Application for Fiscal Year 2016, and to accept grant award of these funds upon the subsequent approval of the FY2016 NCLB Title IA, Title IIA and Title III application in total amount of \$498,517.

Motion to authorize the submission of the IDEA-B Application for Fiscal Year 2016, and to accept grant award FY2016 IDEA-B Application in total amount of \$129,668, and not to apply the grant award FY2015 IDEA Preschool in the amount of \$3,104.

201506-06 Motion to approve below mentioned resolution;

WHEREAS, the Department of Education, Office of Fiscal Accountability and Compliance, has completed an review of NCLB an IDEA Programs of the Passaic Arts and Science Charter School for the period July 1, 2013 through June 30, 2015, and

WHEREAS, the Department of Education, Office of Fiscal Accountability and Compliance, has issued a monitoring report containing findings which require the Passaic Arts and Science Charter School to issue a corrective action plan to address the actions taken,

NOW THEREFORE BE IT RESOLVED that the Passaic Arts and Science Charter School has reviewed the report and correction action plan at the Board meeting held on June 25, 2015, and does hereby approve the attached Corrective Action Plan (Attachment A) and instructs the School Business Administrator to submit a copy of this resolution along with a certified copy of the minutes to the Office of Compliance. (Enclosure)

201506-07 Motion to approve below mentioned Resolution to contract with 'Frank Falcone as 'Special Education Services' provider as follows:

Special Education Services

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services": without competitive bids be adopted;

**NOW, THEREFORE**, be it resolved by the Board of Trustees of the Passaic Arts and Science Charter School that the firms of **FRANK FALCONE** be appointed as 'Special Education Services Provider' for the Passaic Arts and Science Charter School Board of Trustees for the 2015-2016 school year without competitive bidding as a "Professional Service" in accordance with 18A: 18A-5 of the Public Contracts Law. (Enclosure)

201506-08 Motion to approve to award 'Source4Teachers Inc.' for the substitute teacher services and sign contract for two years.

201506-09 Motion to approve HIB report at the enclosed form.  
No submission

201506-10 Motion to approve the field trip activity requests listed below.

Program Name	Date	Grades/Attendees	Estimated Event Cost	Submitted by/Other Explanations

No Submission

**PERSONNEL/HR**

201506-11 Motion to approve the new hires, re assignment, resignations listed. (Enclosure)

201506-12 Motion to approve the stipend payments and assigned positions listed. No Submission

201506-13 Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and  
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and  
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and  
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it  
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it  
 RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date	Employees/Board members	Event Cost	Travel & Other Costs

No Submission

**Motion to Approve the Agenda Action Items:**

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201506-05 through 201506-13.

MOTIONED BY	I ORAL		SECONDED BY	O DOGRU		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES	X	X			X	X	
NO							
ABSTAIN							
ABSENT			X	X			X

**XI. Executive Session.**

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy

- [ ] Matters in which the release of information would impair a right to receive Funds from the United States Government
- [ ] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [ ] Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**Motion to enter into Executive Session:**

**TIME:**

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES							
NO							
ABSTAIN							
ABSENT							

201506-14 Motion to approve the resignation of Ms. Jennifer Chaveco from the Passaic ASCS Board of Trustees.

MOTIONED BY	OZLEM YASAR AVCIOGLU		SECONDED BY	I ORAL		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES	X	X			X	X	
NO							
ABSTAIN							
ABSENT			X	X			X

**Motion to return to Public Session:**

**TIME:**

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES							
NO							
ABSTAIN							
ABSENT							

**XII. Other Items:**

**XIII. Adjournment:**

**TIME: 8:04**

MOTIONED BY	I ORAL		SECONDED BY	O DOGRU		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES	X	X			X	X	
NO							
ABSTAIN							
ABSENT			X	X			X