

PASSAIC ARTS AND SCIENCE CHARTER SCHOOL

BOARD MINUTES September 26th, 2013

I. Call To Order

The Regular Board Meeting of Passaic Arts and Science Charter School is called to order. Time: 7:38pm

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Passaic Arts and Science Charter School has caused this meeting to be published by having the date, time, and place thereof posted in 'The Star-Ledger and the 'Passaic County Superintendent's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call

BOARD MEMBERS	P/A
Ozgur Dogru-Voting Member (Board President)	A
Jennifer A Chaveco -Voting Member(Vice President)	P
Yasemin Kunukcu-Voting Member	P
Taha Bayrak -Voting Member	A
Ismail Oral-Voting Member	P
Ozlem Yasar Avcioglu-Voting Member	P
Nihat Guvercin-Nonvoting m.-Lead Person	A
Vahit Sevinc- Nonvoting m.-School Coordinator	P
Yanivis Fragozo-Nonvoting m.-School Director	P
Recep Ornek – Nonvoting m.-Board Secretary	A
Mustafa Guney – Nonvoting – Assistant to Board Secretary	P

Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment may address the agenda items only. Board President or designee closes the public comment session on any topic.

V. **Presentations/Recognition:**

- K-3 trip upcoming
- Playground issue and its results

VI. **Lead Person's Report:** *Mr. Nihat Guvercin*

- No report and/or update

VII. **Approval of Previous Board Meeting Minutes**

MOTIONED BY	O.AVCIOGLU		SECONDED BY	J.CHAVECO		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Taha Bayrak	Ismail Oral	Ozlem Y. Avcioglu	
YES		X	X		X	X	
NO							
ABSTAIN							
ABSENT	X			X			

VIII. **Financial Section:** *Mr. Recep Ornek, Board Secretary*

Approval of Bills: Motion to approve the List of the Bills. (*Enclosure*)

Secretary's and Treasurer's Reports: Motion to approve the Board Secretary's and the Treasurer's Reports. (*Enclosure*)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of August, 2013;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

Transfers: Motion to approve the list of Transfer of Funds resolution for the period ending August 2013.

BE IT RESOLVED, by the Board of Trustees of Passaic Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2013-14 budget be affirmed and approved.

Certification of accounts:

- a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of August 2013, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

Mr. Recep Ornek - Board Secretary

Date

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for August 2013 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Passaic Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

MOTIONED BY	Y.KUNUKCU		SECONDED BY	I.ORAL		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Taha Bayrak	Ismail Oral	Ozlem Y. Avcioglu	
YES		X	X		X	X	
NO							
ABSTAIN							
ABSENT	X			X			

Regular Agenda Action Items:

1. Motion to approve attached Parent involvement policy. (*enclosure*)
2. Motion to approve allocation and usage of Federal Grants for the below specified personnel, services and supplies. (*enclosure*)
3. Motion to approve the Memorandum of Agreement between school officials and Law Enforcement officials that will be signed into effect on September 26, 2013. (*enclosure*)
4. Motion to approve the following resolution for the Special Ed Services(CST, OT/PT and related services) contract with 'Comprehensive Educational Services' as follows:

Education Consultant

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A: 18A-5) requires that a resolution authorizing the contracting of "Professional Services": without competitive bids be adopted:

NOW, THEREFORE, be it resolved by the Board of Trustees of the Passaic Arts and Science Charter School contracts with 'Comprehensive Educational Services' for the 2013-2014 school year without competitive bidding as a "Professional Service Provider" in accordance with the 18A: 18A-5 of the Public School Contracts Law.

Agreement amount: Based on the services provided.

5. Motion to approve the attendance to and costs of the following workshops/conferences as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
RESOLVED, that the excess is justified and therefore reimbursable.

6. Motion to approve field trip requests attached.(enclosure)

7. Personnel/HR:

- No new hire.

Motion to Approve the Action Items:

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified agenda item(s) numbered X. 1 to 7.

MOTIONED BY	J.CHAVECO		SECONDED BY	Y.KUNUKCU		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Taha Bayrak	Ismail Oral	Ozlem Y. Avcioğlu	
YES		X	X		X	X	
NO							
ABSTAIN							
ABSENT	X			X			