

PASSAIC ARTS AND SCIENCE CHARTER SCHOOL

BOARD MINUTES

November 26th, 2013

I. Call To Order

The Regular Board Meeting of Passaic Arts and Science Charter School is called to order. Time: __7:45PM__

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Passaic Arts and Science Charter School has caused this meeting to be published by having the date, time, and place thereof posted in 'The Star-Ledger and the 'Passaic County Superintendent's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call

BOARD MEMBERS	P/A
Ozgur Dogru-Voting Member (Board President)	A
Jennifer A Chaveco -Voting Member(Vice President)	P
Yasemin Kunukcu-Voting Member	P
Taha Bayrak -Voting Member	A
Ismail Oral-Voting Member	P
Ozlem Yasar Avcioglu-Voting Member	P
Julian Cabrera - Voting Member	A
Nihat Guvercin-Nonvoting m.-Lead Person	A
Vahit Sevinc- Nonvoting m.-School Coordinator	A
Yanivis Fragozo-Nonvoting m.-School Coordinator	A
Recep Ornek – Nonvoting m.-Board Secretary	A
Mustafa Guney – Nonvoting – Assistant to Board Secretary	P

Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment may address the agenda items only. Board President or designee closes the public comment session on any topic.

V. **Presentations/Recognition:**

- No report and/or update

VI. **Lead Person's Report:** *Mr. Nihat Guvercin*

- No report and/or update

VII. **Approval of Previous Board Meeting Minutes**

MOTIONED BY	J.CHAVECO		SECONDED BY	I.ORAL		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Taha Bayrak	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES		X	X		X	X	
NO							
ABSTAIN							
ABSENT	X			X			X

VIII. **Financial Section:** *Mr. Recep Ornek, Board Secretary*

Approval of Bills: Motion to approve the List of the Bills. (*Enclosure*)

Secretary's and Treasurer's Reports: Motion to approve the Board Secretary's and the Treasurer's Reports. (*Enclosure*)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of October, 2013;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

Transfers: Motion to approve the list of Transfer of Funds resolution for the period ending October 2013.

BE IT RESOLVED, by the Board of Trustees of Passaic Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2013-14 budget be affirmed and approved.

Certification of accounts:

- Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of October 2013, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

Mr. Recep Ornek - Board Secretary

Date

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for October 2013 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Passaic Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

MOTIONED BY	J.CHAVECO		SECONDED BY	I.ORAL		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Taha Bayrak	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES		X	X		X	X	
NO							
ABSTAIN							
ABSENT	X			X			X

Regular Agenda Action Items:

1. Motion to approve Nursing Services Plan (enclosure)
2. Motion to approve stipend payments assigned for teachers and administrators. (Enclosure)
3. Motion to approve recommendation of the Lead Person for the allowance of bonus payment as 1.5% to be submitted to all staff based on their gross annual salaries to be placed for their extra and hard work put forward.
4. Motion to spend the federal grants allocated to Passaic ASCS according to the plan details attached. (Enclosure)
5. Motion to approve the attendance to and costs of the following workshops/conferences as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
 RESOLVED, that the excess is justified and therefore reimbursable.

Program Name	Date	Employees/Board members	Event Cost	Travel & Other Costs

6. Motion to approve field trip and event requests attached. (enclosure)
7. Personnel/HR: (Enclosure)

Motion to Approve the Action Items:

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified agenda item(s) numbered X. 1 to 7.

MOTIONED BY	O.AVCIUGLU		SECONDED BY	I.ORAL		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Taha Bayrak	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES		X	X		X	X	
NO							
ABSTAIN							
ABSENT	X			X			X