

PASSAIC ARTS AND SCIENCE CHARTER SCHOOL

BOARD MINUTES

June 26th, 2014

7:00 PM

I. Call To Order

This Regular Meeting of the Passaic Arts and Science Charter School Board of Trustees is called to order.
Time: 7:00PM

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Passaic Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-ledger', and the 'Passaic County Superintendent's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call

BOARD MEMBERS	P/A
Ozgur Dogru-Voting Member (Board President)	A
Jennifer A Chaveco -Voting Member(Vice President)	A
Yasemin Kunukcu-Treasurer	P
Taha Bayrak -Voting Member	A
Ismail Oral-Voting Member	P
Ozlem Yasar Avcioglu-Voting Member	P
Julian Cabrera - Voting Member	P
Nihat Guvercin-Nonvoting m.-Lead Person	A
Vahit Sevinc- Nonvoting m.-School Coordinator	A
Yanivis Fragozo-Nonvoting m.-School Coordinator	P
Recep Ornek – Nonvoting m.-Board Secretary	P

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address.

- VI. **Presentations/Recognition:**
 - No update and/or report
- VII. **Lead Person's Report:** *Mr. Nihat Guvercin*
 - No update and/or report

VIII. **Approval of Previous Board Meeting Minutes:**

Motion to approve the May, 2014 board meeting minutes.

MOTIONED BY	J CABRERA		SECONDED BY	Y KUNUKCU		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Taha Bayrak	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES			X		X	X	X
NO							
ABSTAIN							
ABSENT	X	X		X			

IX. **Financial Section:** *Mr. Recep Ornek, Board Secretary*

Approval of Bills: Motion to approve the List of the Bills. (*Enclosure*)

Secretary's and Treasurer's Reports: Motion to approve the Board Secretary's and Treasurer reports. (*Enclosure*)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of May, 2014;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

Transfers: Motion to approve the list of Transfer of Funds resolution for the period ending May 2014.

BE IT RESOLVED, by the Board of Trustees of Passaic Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2013-14 budget be affirmed and approved.

Certification of accounts:

- a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of May 2014, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

 Mr. Recep Ornek-Board Secretary

 Date

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for May 2014 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Passaic Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

MOTIONED BY	Y KUNUKCU		SECONDED BY	O AVCIOGLU		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Taha Bayrak	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES			X		X	X	X
NO							
ABSTAIN							
ABSENT	X	X		X			

X. Regular Agenda Action Items:

1. Motion to approve fund transfer to enterprise and student activities account in the amounts mentioned below to cover additional catering, aftercare program, student activities and Garden State Festival related expenditures.

Catering: \$298960.23-expense \$235409.99=revenue =\$53550.24
 Garden State Festival: \$18201.77-expense \$8956.90=revenue= \$9,244.87
 Student Activities in general: \$5,000 to cover additional costs.

2. Motion to approve to submit amendment for IDEA grants 2013-2014 with the details attached. (enclosure)
3. Motion to approve to submit grant application according to the program and expenditures detailed in the enclosed document.
4. Motion to approve attached Parent Involvement Policy related with the program details under Federal grants.
5. Motion to approve consultant agreement and payment as 6% of total E-Rate. It is also detailed as not exceeding \$35,000.
6. Motion to approve to open public bid for the security camera installation, paging system, networking and cabling and delegate Board Secretary to award the lowest bidder.
7. Motion to approve the Summer school program details.

Summer Reading Program-Passaic EL

DATES: AUGUST 4-AUGUST 15, 2014 (8:30-12:30)

Total Number of Students: 24

Total Number of Teachers: 3

Total Payment by Students: \$50 each (Total Amount: \$1,200)

Total Payments to Teachers: \$30 per hour (120 per day) (Total amount: \$3,600)

8. Motion to approve Curriculum writing program and its costs under shared expenses and with details below:

K-3 \$25,000, (Payment to Ms. Lynette Tannis \$9,000; Payment to teacher: \$16,000)

ELA \$5,000, (Payment to teachers: \$5,000)

Math \$6,000 (Payment to teachers: \$6,000)

9. Motion to approve athletic programs stipends.

SPORTS	Head Coach	Assistant Coach
	MS	
Soccer B	\$1,500	\$1,500
Soccer G		\$1,500
CROSS COUNTRY B		\$1,000
CROSS COUNTRY G		
VOLLEYBALL		\$1,000
BASKETBALL B	\$1,500	\$1,500
BASKETBALL G	\$1,500	\$1,500
BASKETBALL ELM	\$750	
FLAG FOOTBALL	\$750	
BOWLING		
WINTER TRACK B		\$750
WINTER TRACK G		
SOFTBALL		\$750

BASEBALL		\$750
SPRING TRACK B		\$750
SPRING TRACK G		
CHEER / DANCE		
TOTAL	\$6,000	\$11,000.00

Explanations for the resolution:

- All stipends will be paid at the end of the sport season after Athletics Coordinators approval.
- Coaches will run after-school programs before and after their sport's season.
- Coaches will still be compensated \$3000 stipend.
- Athletic Booster Club: Fundraiser ideas will be discussed with our Foundation and PTO.
- Other sports activities not listed:
 - Activity needs to get approval by the school administration,
 - Budget has to be compensated by the participants, and
 - Request must be submitted in a timely manner
- Students will pay a one-time registration fee of \$30 for athletic programs
- Practice overtime payments: \$30 per hour

10. Motion to approve HIB cases attached.

11. Motion to approve the field trip activity requests.

12. Motion to approve the attendance to and costs of the following workshops/conferences as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
 RESOLVED, that the excess is justified and therefore reimbursable.

Program Name	Date	Employees/Board members	Event Cost	Travel & Other Costs

13. PERSONNEL/HR

- a. Motion to approve the new hires, re assignment, resignations. (Enclosure)
- b. Motion to approve additional the stipend positions.

Motion to Approve the Action Items:

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified agenda item(s) numbered X. 1 to 13.

MOTIONED BY	O AVCIOGLU		SECONDED BY	I ORAL		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Taha Bayrak	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES			X		X	X	X
NO							
ABSTAIN							
ABSENT	X	X		X			