

PASSAIC ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING AGENDA

April 23rd, 2015

7:00 pm

I. Call To Order

This Regular Meeting of the Passaic Arts and Science Charter School Board of Trustees is called to order.
Time: 7:15 PM

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Passaic Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-ledger', and the 'Passaic County Superintendent's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call

BOARD MEMBERS	P/A
Ozgur Dogru-Voting Member (Board President)	A
Jennifer A Chavaco -Voting Member(Vice President)	P
Yasemin Kunukcu-Voting Member	A
Ismail Oral-Voting Member	P
Ozlem Yasar Avcioglu-Voting Member	P
Julian Cabrera - Voting Member	P
Tawana Wilder -Voting Member	P
Nihat Guvercin-Nonvoting m.-Lead Person	A
Vahit Sevinc- Nonvoting m.-School Coordinator-Middle	P
Yanivis Fragozo-Nonvoting m.-School Coordinator-Elem.	A
Recep Ornek – Nonvoting m.-SBA/Board Secretary	P

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address.

VI. Presentations/Recognition:

VII. Lead Person's Report: *Mr. Nihat Guvercin and School Directors, Ms. Yanivis Fragozo, Mr. Vahit Sevinc.*

- Canada Trip details
- PARCC Testing
- Study-abroad program
- Lottery @ April 25th

VIII. Approval of Previous Board Meeting Minutes:

201504-01 Motion to approve the March, 2015 board meeting minutes.

MOTIONED BY	J CHAVECO		SECONDED BY	I ORAL		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES		X		X	X	X	X
NO							
ABSTAIN							
ABSENT	X		X				

IX. Financial Section: *Mr. Recep Ornek, Board Secretary*

201504-02 **Approval of Bills:** Motion to approve the List of the Bills. (*Enclosure*)

201504-03 **Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer reports. (*Enclosure*)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of March, 2015;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201504-04 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending March 2015.

BE IT RESOLVED, by the Board of Trustees of Passaic Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2014-15 budget be affirmed and approved.

Certification of accounts:

- a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of March 2015, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

Mr. Recep Ornek - Board Secretary

Date

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for March 2015 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Passaic Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

Motion to Approve the Financial Section:

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201504-02 through 201504-04.

MOTIONED BY	T WILDER		SECONDED BY	O AVCIOGLU		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES		X		X	X	X	X
NO							
ABSTAIN							
ABSENT	X		X				

X. Regular Agenda Action Items:

201504-05 Motion to approve to open separate bid, 'Request for Proposal' – RFPs or competitive contracting for

- Substitute teacher provision
- Banking services
- School improvement services and proprietary software
- Special education and related therapy services
- Food services
- Waste removal services
- Educational consulting services
- Curriculum supervision services
- Business consultant services
- Security and safety consulting services

201504-06 Motion to approve school calendar for 2015-2016. (Enclosure)

201504-07 Motion to approve HIB report at the enclosed form.
No submission

201504-08 Motion to approve the field trip activity requests listed below.

Program Name	Date	Grades/Attendees	Estimated Event Cost	Submitted by/Other Explanations
Molley College, Rockville Center, NY	5/10/2015	Middle School students	n/a	Ms. Filiz Zeybek
Overpeck County Park	5/16/2015	Middle School students	n/a	Ms. Filiz Zeybek
Metropolitan Museum of Art	5/18/2015	6th Grade (57)	\$3/student - \$438.27/bus	Mrs. Annette Irving-Walker
Cici's Pizza Place	5/29/2015	Special Ed Students (18)	\$6/student - \$406.97/bus	Miss Dana Casale & Cindy Bagnoli
Jenkinson's Aquarium	5/29/2015	ESL students (16)	\$9/student - \$679.46/bus	Mrs. Gulen Balci & Ms. Carolina Martinez
Activities at Fellowship Deaconry	5/29/2015	7th Grade (60)	\$15/student - \$500.88/bus	Ms. Tiffany Robinson
Liberty Science Center	5/29/2015	5th Grade (60)	\$18/student - \$751.32/bus	Mrs. Julie Melendez & Ms. Melissa Vaillancourt
Toros Restaurant	6/1/2015	Grades 6-7 (25)	\$15/student - \$258.84	Mrs. Filiz Zeybek
Toros Restaurant	6/1/2015	8th Grade (25)	\$15/student - \$258.84	Mrs. Filiz Zeybek

Hershey Park	6/1/2015	8th Grade (50)	\$44/student - \$905.94/bus	Ms. Pranvera Maliqi & Ms. Roselyn Prettypaul
Six Flags Great Adventure	6/5/2015	7th Grade (60)	\$29/student - \$647.10/bus	Ms. Tiffany Robinson
Turtle Back Zoo	6/8/2015	3rd Grade (59)	\$9/student - \$751.32/bus	Ms. Marcela Acosta
Jenkinson's Aquarium	6/8/2015	Grades 5-8 (20)	\$8/student - \$679.46/bus	Mr. Michael Gonzalez

PERSONNEL/HR

201504-09 Motion to approve the recommendation of the Lead Person to extend the Memorial Day weekend holiday to the May 22nd.

201504-10 Motion to approve the new hires, re assignment, resignations listed below.

Full Name	Position	FT/PT	Salary	After School	Funding Source	Details
Mark R. Pych	Part-time Security	PT	\$20/HR	N/A	Fund 10	New Hire
Christopher Cherubino	Part-time Security	PT	\$20/HR	N/A	Fund 10	New Hire

201504-11 Motion to approve the stipend payments and assigned positions listed below.
No submission

201504-12 Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
 RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date	Employees/Board members	Event Cost	Travel & Other Costs
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No submission

Motion to Approve the Agenda Action Items:

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201504-05 through 201504-12.

MOTIONED BY	T WILDER		SECONDED BY	J CHAVECO		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES		X		X	X	X	X
NO							
ABSTAIN							
ABSENT	X		X				

XI. Executive Session.

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME:

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES							
NO							
ABSTAIN							
ABSENT							

Motion to return to Public Session:

TIME:

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES							
NO							
ABSTAIN							
ABSENT							

XII. Other Items:

XIII. Adjournment:

TIME: 7:40 PM

MOTIONED BY	I ORAL		SECONDED BY	T WILDER		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES		X		X	X	X	X
NO							
ABSTAIN							
ABSENT	X		X				

Respectfully Submitted

Recep Ornek
Board Secretary