

PASSAIC ARTS AND SCIENCE CHARTER SCHOOL

JANUARY BOARD MEETING MINUTES

January 22rd, 2015

7:00 PM

I. Call To Order

This Regular Meeting of the Passaic Arts and Science Charter School Board of Trustees is called to order.

Time: 7:03 PM

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Passaic Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-ledger', and the 'Passaic County Superintendent's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call

| BOARD MEMBERS | P/A |
|---|------------|
| Ozgur Dogru-Voting Member (Board President) | P |
| Jennifer A Chaveco -Voting Member(Vice President) | P |
| Yasemin Kunukcu-Treasurer | A |
| Taha Bayrak -Voting Member | A |
| Ismail Oral-Voting Member | A |
| Ozlem Yasar Avcioglu-Voting Member | P |
| Julian Cabrera - Voting Member | P |
| Nihat Guvercin-Nonvoting m.-Lead Person | P |
| Vahit Sevinc- Nonvoting m.-School Coordinator | P |
| Yanivis Fragozo-Nonvoting m.-School Coordinator | P |
| Recep Ornek – Nonvoting m.-Board Secretary | P |

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address.

VI. Presentations/Recognition:

VII. Lead Person's Report: *Mr. Nihat Guvercin and School Directors, Ms. Yanivis Fragozo, Mr. Vahit Sevinc.*

- PARRC Practice Test
- Parent Activities: Muffins with Moms, Donut with Dads
- Quality in Education Summit, January 27, 2015. All trustees are invited.
- Upcoming Events: Math Contest, Science Olympiad, Science Fair
- NJASCS Educational Management Organization briefing

VIII. Approval of Previous Board Meeting Minutes:

Motion to approve the December, 2014 board meeting minutes.

| MOTIONED BY | O AVCIOGLU | | SECONDED BY | J CHAVECO | | PASSED | UNANIMOUSLY |
|-------------|-------------|--------------------|-----------------|-------------|-------------|-------------------|----------------|
| ROLL CALL | Ozgur Dogru | Jennifer A Chaveco | Yasemin Kunukcu | Taha Bayrak | Ismail Oral | Ozlem Y. Avcioglu | Julian Cabrera |
| YES | X | X | | | | X | X |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| ABSENT | | | X | X | X | | |

IX. Financial Section: *Mr. Recep Ornek, Board Secretary*

Approval of Bills: Motion to approve the List of the Bills. (*Enclosure*)

Secretary's and Treasurer's Reports: Motion to approve the Board Secretary's and Treasurer reports. (*Enclosure*)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of December, 2014;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

Transfers: Motion to approve the list of Transfer of Funds resolution for the period ending December 2014.

BE IT RESOLVED, by the Board of Trustees of Passaic Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2014-15 budget be affirmed and approved.

Certification of accounts:

- a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of December 2014, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

Mr. Recep Ornek - Board Secretary

Date

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for December 2014 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Passaic Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

| | | | | | | | |
|-------------|-------------|--------------------|-----------------|-------------|-------------|-------------------|----------------|
| MOTIONED BY | J CHAVECO | | SECONDED BY | J CABRERA | | PASSED | UNANIMOUSLY |
| ROLL CALL | Ozgur Dogru | Jennifer A Chaveco | Yasemin Kunukcu | Taha Bayrak | Ismail Oral | Ozlem Y. Avcioglu | Julian Cabrera |
| YES | X | X | | | | X | X |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| ABSENT | | | X | X | X | | |

X. Regular Agenda Action Items:

1. Motion to approve the submission of a waiver for the SEMI requirements as follows:

Whereas, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for 2015-2016 , and

Whereas, the Passaic Arts and Science Charter School Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved that the Bergen Arts & Science Charter School Board of Trustees hereby authorizes the Lead Person to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2015-2016 school year.

State projections estimate Passaic Arts & Science Charter School to have a total of 10 Medicaid Eligible students for FY16.

2. Motion to approve E-Rate submission
3. Motion to approve HIB Cases attached. (*enclosure*)
4. Motion to approve the field trip activity requests listed below.

| Program Name | Date | Grades/Attendees | Estimated Event Cost | Explanations |
|--------------------------------------|---------|-----------------------------|-------------------------------|-----------------|
| Liberty Science Center | 3/11/15 | 2st Grade | \$12.5/student - \$751.32/bus | Ms. Gallo |
| Imagine That | 3/19/15 | Kindergarten | \$10/student-\$626.10/bus | Ms. Abbott |
| Turtle Back Zoo | 5/14/15 | Kindergarten | \$7/student-\$751.32/bus | Ms. Abbott |
| Gershwin Theatre | 4/15/15 | 26 Student and 4 Chaperones | \$52 per student | Mr. Gonzales |
| Rustin Invitational Science Olympiad | 1/31/15 | 30 Students and 3 chaperons | | Mr. Halil Yavuz |

5. Motion to approve the attendance to and costs of the following workshops/conferences as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
 RESOLVED, that the excess is justified and therefore reimbursable.

| Program Name | Date | Employees/Board members | Event Cost | Travel & Other Costs |
|--------------|------|-------------------------|------------|----------------------|
| | | | | |
| | | | | |

6. PERSONNEL/HR

a. Motion to approve the new hires, re assignment, resignations listed below.

| Name | Position | Full time/Part Time | Hire Date | Salary | After School | Funding Source | Explanation |
|-------------|------------------------------|---------------------|-----------|--------|--------------|----------------|-------------|
| Omer Parlak | IT Manager | | | | | | Resigned |
| Ekrem Cinar | Science Olympiad Coordinator | | | | | | Resigned |

b. Motion to approve the stipend payments and assigned positions listed below.

Robotics Head Coach \$1500
 Asst. Head Coach \$750

*Please see the attached file for the position job descriptions. (Enclosure)

c. Motion to approve Saturday school program with appointments listed below and contracts attached. (Enclosure)

Gozde Akilli Math
 Elmedin Bilali Math
 Melissa Vaillancourt Math
 Veselin Zehirov Math
 Alban Biba Math
 Roselyn Prettypaul Math Teacher
 Natalie Chica ELA
 Sarah Bright ELA
 Sade Gantt ELA
 Justin Bertolozzi ELA
 Redona Gaba ELA

Motion to Approve the Action Items:

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified agenda item(s) numbered X. 1-6c.

| MOTIONED BY | J CHAVECO | | SECONDED BY | J CABRERA | | PASSED | UNANIMOUSLY |
|-------------|-------------|--------------------|-----------------|-------------|-------------|-------------------|----------------|
| ROLL CALL | Ozgur Dogru | Jennifer A Chaveco | Yasemin Kunukcu | Taha Bayrak | Ismail Oral | Ozlem Y. Avcioglu | Julian Cabrera |
| YES | X | X | | | | X | X |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| ABSENT | | | X | X | X | | |

XI. Executive Session.

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME_7:50 PM_____

| MOTIONED BY | J CHAVECO | | SECONDED BY | O DOGRU | | PASSED | UNANIMOUSLY |
|-------------|-------------|--------------------|-----------------|-------------|-------------|-------------------|----------------|
| ROLL CALL | Ozgur Dogru | Jennifer A Chaveco | Yasemin Kunukcu | Taha Bayrak | Ismail Oral | Ozlem Y. Avcioglu | Julian Cabrera |
| YES | X | X | | | | X | X |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| ABSENT | | | X | X | X | | |

1. Motion to accept with regret the resignation of Mr. Taha Bayrak.
2. Motion to approve the recommendation of Lead Person to appoint Ms. Tawana Wilder for the Board of Trustees. (Resume is enclosed)

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified executive meeting items.

| MOTIONED BY | J CHAVECO | | SECONDED BY | O DOGRU | | PASSED | UNANIMOUSLY |
|-------------|-------------|--------------------|-----------------|-------------|-------------|-------------------|----------------|
| ROLL CALL | Ozgur Dogru | Jennifer A Chaveco | Yasemin Kunukcu | Taha Bayrak | Ismail Oral | Ozlem Y. Avcioglu | Julian Cabrera |
| YES | X | X | | | | X | X |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| ABSENT | | | X | X | X | | |

Motion to return to Public Session:

TIME: 8:05 PM

| MOTIONED BY | J CHAVECO | | SECONDED BY | O AVCIOGLU | | PASSED | UNANIMOUSLY |
|-------------|-------------|--------------------|-----------------|-------------|-------------|-------------------|----------------|
| ROLL CALL | Ozgur Dogru | Jennifer A Chaveco | Yasemin Kunukcu | Taha Bayrak | Ismail Oral | Ozlem Y. Avcioglu | Julian Cabrera |
| YES | X | X | | | | X | X |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| ABSENT | | | X | X | X | | |

XII. Other Items:

XIII. Adjournment:

Time: 8:08 PM

| MOTIONED BY | O DOGRU | | SECONDED BY | O AVCIOGLU | | PASSED | UANIMOUSLY |
|-------------|-------------|--------------------|-----------------|-------------|-------------|-------------------|----------------|
| ROLL CALL | Ozgur Dogru | Jennifer A Chaveco | Yasemin Kunukcu | Taha Bayrak | Ismail Oral | Ozlem Y. Avcioglu | Julian Cabrera |
| YES | X | X | | | | X | X |
| NO | | | | | | | |
| ABSTAIN | | | | | | | |
| ABSENT | | | X | X | X | | |