

# PASSAIC ARTS AND SCIENCE CHARTER SCHOOL

## BOARD MEETING MINUTES

March 26<sup>rd</sup>, 2015

7:00 PM

**I. Call To Order**

This Regular Meeting of the Passaic Arts and Science Charter School Board of Trustees is called to order.  
Time: **7:00PM**

**II. Meeting Notice Announcement**

*The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Passaic Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-ledger', and the 'Passaic County Superintendent's Office'. The Board reserves the right to act on any and all agenda items.*

**III. Flag Salute**

**IV. Roll Call**

BOARD MEMBERS	P/A
Ozgur Dogru-Voting Member ( Board President)	A
Jennifer A Chaveco -Voting Member(Vice President)	P
Yasemin Kunukcu-Voting Member	A
Ismail Oral-Voting Member	P
Ozlem Yasar Avcioglu-Voting Member	A
Julian Cabrera - Voting Member	P
Tawana Wilder -Voting Member	P
Nihat Guvercin-Nonvoting m.-Lead Person	P
Recep Ornek – Nonvoting m.-SBA/Board Secretary	P

Also Present: Mr. Sevinc (Director-Middle School), Ms. Fragozo (Director-Elementary School)

**V. Public Comment**

*Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address.*

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VI. **Presentations/Recognition:**

VII. **Lead Person's Report:** *Mr. Nihat Guvercin and School Directors, Ms. Yanivis Fragozo, Mr. Vahit Sevinc.*

- Hudson-ASCS approval
- Passaic-ASCS expansion approval
- PARCC assessment
- Name change for the central shared services - iLearn Schools – plan, implementation

VIII. **Approval of Previous Board Meeting Minutes:**

201503-01 Motion to approve the February, 2015 board meeting minutes.

MOTIONED BY	J CHAVECO		SECONDED BY	T WILDER		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES		X		X	X		X
NO							
ABSTAIN							
ABSENT	X		X			X	

IX. **Financial Section:** *Mr. Recep Ornek, Board Secretary*

201503-02 **Approval of Bills:** Motion to approve the List of the Bills. (*Enclosure*)

201503-03 **Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer reports. (*Enclosure*)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of February, 2015;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201503-04 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending February 2015.

BE IT RESOLVED, by the Board of Trustees of Passaic Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2014-15 budget be affirmed and approved.

**Certification of accounts:**

- a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of February 2015, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

  
 Mr. Recep Ornek - Board Secretary

3/26/15  
 Date

**b. Board Certification of Accounts**

RESOLVED, that after review of the Secretary's and Treasurer's reports for February 2015 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Passaic Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

201503-05 Approval of FY2015-2016 Budget. (*Enclosure*)

**Motion to Approve the Financial Section:**

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201503-02 through 201503-05.

MOTIONED BY	J CABRERA		SECONDED BY	J CHAVECO		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES		X		X	X		X
NO							
ABSTAIN							
ABSENT	X		X			X	

**X. Regular Agenda Action Items:**

201503-06 Motion to approve the NCLB Amendment submission detailed at the enclosed form. (*Enclosure*)

201503-07 Motion to approve the new policies relating to Family/Medical Leave and Administration of Medication at the enclosed form. (*Enclosure*)

201503-08 Motion to approve Passaic ASCS Epi-waiver form. (*Enclosure*)

201503-09 Motion to approve the renewal in health insurance plan. (*Enclosure*)

201503-10 Motion to approve below mentioned resolution to contract with 'Ms. Jennifer Otero' as follows:

Special Education Services

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A: 18A-5) requires that a resolution authorizing the contracting of "Professional Services": without competitive bids be adopted:

**NOW, THEREFORE**, be it resolved by the Board of Trustees of the Passaic Arts and Science Charter School contracts with 'Ms. Jennifer Otero' for the 2014-2015 school year without competitive bidding as a "Professional Service Provider" in accordance with the 18A: 18A-5 of the Public School Contracts Law.

201503-11 Motion to approve the field trip activity requests listed below.

Program Name	Date	Grades/Attendees	Estimated Event Cost	Explanations
International Language & Culture Festival	3/21 - 3/22/2015	Grades 4-8 (10)	\$1132.43/bus	Mrs. Filiz Zeybek
Toros Restaurant	3/31/2015	Grades 4-8 (6)	\$250.44/bus	Mrs. Filiz Zeybek
Fairview Lake YMCA	4/10/2015	Grades 4-8 (30)	\$50/student - \$517.68/bus	Science Olympiad - Mr. Kamuran Soydam
United Nations Headquarters	4/16/2015	Grades 7-8 (54)	\$500.88/bus	Mr. David Raffo

Turtle Back Zoo	4/22/2015	2nd Grade (60)	\$9/student - \$751.32/bus	Mrs. Stephanie Echevarria
Paterson Arts & Science Charter School	4/23/2015	3rd Grade (6)	\$125.22/bus	Robotics - Mr. Jonathan Torres
Montclair State University	4/23/2015	Grades 4-8 (6)	\$281.75/bus	Mrs. Filiz Zeybek
Fairview Lake YM Camp	4/24 - 4/26/2015	5th Grade (20)	\$50/student - \$517.68/bus	Mrs. Julie Melendez
Washington, DC	4/25/2015	Students and Teachers (70)	\$50/person	Mr. Vahit Sevinc
Medieval Times	4/28/2015	5th Grade (60)	\$35/student - \$751.32/bus	Mrs. Julie Melendez
Medieval Times	4/28/2015	4th Grade (59)	\$32.75/student - \$751.32/bus	Ms. Kelly Flaherty
Bronx Zoo	4/29/2015	8th Grade (57)	\$563.49/bus	Ms. Pranvera Maliqi
Challenger Learning Center	5/18/2015	5th Grade	\$10-20/student - \$563.49/bus	Mrs. Julie Melendez
Turtle Back Zoo	5/20/2015	1st Grade (60)	\$7/student - \$751.32/bus	Ms. Amanda Gallo
Liberty Science Center	5/20/2015	ESL students (16)	\$16.50/student - \$375.66/bus	Mrs. Gulen Balci & Ms. Carolina Martinez
Dorney Park	5/22/2015	Grades 4-8 (30)	\$60/student - \$1035.36/bus	Mr. Michael Gonzalez
Canada	5/22 - 5/24/2015	Students and Teachers (70)	\$250/person	Mr. Vahit Sevinc
American Museum of Natural History	5/27/2015	3rd Grade (59)	\$15.50/student - \$751.32/bus	Mr. Jonathan Torres

**Motion to Approve the Agenda Action Items:**

RESOLVED that the Passaic Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201503-06 through 201503-11.

MOTIONED BY	T WILDER		SECONDED BY	J CHAVECO		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer A Chaveco	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES		X		X	X		X
NO							
ABSTAIN							
ABSENT	X		X			X	

**XI. Executive Session.**

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government

- [ ] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [ ] Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**Motion to enter into Executive Session:**

TIME \_\_\_\_\_

MOTIONED BY				SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Jennifer Chaveco	A	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES								
NO								
ABSTAIN								
ABSENT								

MOTIONED BY				SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Jennifer Chaveco	A	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES								
NO								
ABSTAIN								
ABSENT								

**Motion to return to Public Session:**

TIME:

MOTIONED BY				SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Jennifer Chaveco	A	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES								
NO								
ABSTAIN								
ABSENT								

- XII. Other Items:
- XIII. Adjournment:

Time: 7:52PM

MOTIONED BY	J CABRERA			SECONDED BY	T WILDER		PASSED	UNANIMOUSLY
ROLL CALL	Ozgur Dogru	Jennifer Chaveco	A	Yasemin Kunukcu	Tawana Wilder	Ismail Oral	Ozlem Y. Avcioglu	Julian Cabrera
YES		X			X	X		X
NO								
ABSTAIN								
ABSENT	X			X			X	

Respectfully submitted by

Recep Ornek  
Board Secretary/SBA